

**FACULTY SENATE                      SOUTHEAST MISSOURI STATE UNIVERSITY**

**FACULTY SENATE BILL 24-A-15**

**Approved by the Faculty Senate**  
February 14, 2024

**BRIEF SUMMARY:** This bill revises the "Professional Travel" section in Chapter 4 of the *Faculty Handbook*.

**REVISING PROFESSIONAL TRAVEL**

**BE IT RESOLVED THAT:** Subject to the passage and approval of this bill, the section "Professional Travel" in Chapter 4 of the *Faculty Handbook* will be replaced by this bill.

**Professional Travel Policy**

When conducted under the auspices of the University, faculty professional travel will follow established policy. For more information regarding travel policy, consult Business Policies & Procedures 07-01: Travel Policy ([semo.edu/finance-admin/\\_pdfs/finadm\\_0701policy\\_2012.pdf](http://semo.edu/finance-admin/_pdfs/finadm_0701policy_2012.pdf)).

*Chapter contains portions of: Faculty Senate bill 93-A-1, approved 1/27/93; bill 87-A-02R, approved 4/87, Board of Regents Approval 5/87; Bill 85-A-05 approved 4/85, Board of Regents Approval 6/85; Bill 10-A-06 approved 3/24/10, Board of Regents Approval 6/22/10; Entire chapter amended by Faculty Senate Bill 11-A-21 4/20/11, Board of Regents Approval 10/21/11*

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<b>Action</b>	<b>Date</b>
Introduced to Senate	1/31/2024
Second Senate Meeting	2/14/2024
Faculty Senate Vote	2/14/2024
President's Review	2/27/2024
15 Day Review	2/28/2024
Posted to Faculty Handbook	