

Date Approved: April 5, 2022

Present: Rhonda Weller-Stilson, Joe Pujol, Tammy Randolph, Barbara Glackin, Fred Adjei, Sarah Shaner, Mike Godard, Doug Koch, Chris Haug, Pamela Gershuny, Nathan Bullock, Mel Odegard-Koester, Alberto Dávila, Sandy Hinkle, Julie Twidwell, Tim Schmidt, Elizabeth Rudloff, Christopher Baldwin

Absent:

Guests: Kevin Hampton, R.D. Nordgren, Willie Redmond, Phil Crawford, Misty Tilmon

**A. MINUTES:**

Motion by Pujol, second by Schmidt, to approve the distributed minutes from the February 1, 2022 University Academic Council Meeting. Motion was approved unanimously.

**B. ACTION ITEMS:**

Other:

**1. Holland College of Arts and Media**

1. Music

- a. Program Change: [BME in Instrumental](#) – Course Changes
- b. Program Change: [BME in Vocal](#) – Course Changes

Motion by Weller-Stilson, second by Bullock, to consider and approve the revision of the BME in Instrumental and BME in Vocal. Kevin Hampton described the revisions. Discussion followed. Motion approved unanimously.

**2. College of Science, Technology, Engineering, and Mathematics**

1. Chemistry and Physics

- a. Program Change: [BSEd in Chemistry Education](#) – Course Changes

Motion by Randolph, second by Pujol, to consider and approve the revision of the BSEd in Chemistry Education. Phil Crawford described the revisions. Discussion followed. Motion approved unanimously.

**3. College of Education, Health and Human Studies**

1. Communication Disorders

- a. Program Change: [BS in Communication Disorders](#) – Course Change

Motion by Pujol, second by Randolph, to consider and approve the revision of the BS in Communication Disorders. Misty Tilmon described the revisions. Discussion followed. Motion approved unanimously.

4. Harrison College of Business and Computing
  1. Marketing
    - a. Program Change: [Minor in Business](#) – Title Change from Business Administration, Course Changes

Motion by Dávila, second by Randolph, to consider and approve the revision and title change of the Minor in Business Administration to Minor in Business. Willie Redmond described the revisions. Discussion followed. Motion approved unanimously.

C. INFORMATION ITEMS:

1. Proposed New Courses, Significant Course Revisions and Terminations: *(proposed courses and course title changes are currently submitted for 10-day review, or were reviewed since the last Academic Council)*
  - a. Holland College of Arts and Media
    - i. Department of Music
      - MM100 Music Fundamentals – New Course
      - MU344 Instrumental Conducting and Literature – Title Change
      - ME265 Woodwind Techniques – New Course
      - ME255 Brass Techniques – New Course
      - ME251 Tbon Euph/Tuba Tech – Course Termination
      - MM314 Instrumentation and Arranging – Course Termination (Last Term-Fall 2022)
    - b. College of Science, Technology, Engineering, and Mathematics
      - i. Department of Mathematics
        - MA328 Middle and Secondary Mathematics from an Advanced Standpoint – New Course
        - MA199 Mathematics General Education Transfer – New Course
      - ii. Department of Chemistry and Physics
        - CH040 Essentials of Organic Chem Lab – Course Termination
        - CH340 Essentials of Organic Chem – Course Termination
    - c. College of Education, Health, and Human Studies
      - i. Department of Communication Disorders
        - CD470 Introduction to Culturally Responsive Practice in Communication Disorders – New Course
        - CD630 Language and Cognitive Communication Disorders in Adults – Title Change
        - CD670 Diversity, Equity, and Inclusion in Communication Disorders – New Course
      - ii. Department of Leadership, Middle and Secondary Education
        - EA638 Equity & Access in Higher Education – Title Change
      - iii. Department of Elementary, Early and Special Education
        - EL629 Advanced Studies in Children’s Literature – Title Change
        - EL644 Creating and Fostering Literate Environments – Title Change
        - EL646 Aspects of Literacy Development and Acquisition – Title Change

D. DISCUSSION ITEMS/OTHER:

1. Curriculum Approval Process moving to Workflow ([Testing Workflow Link](#))
2. Discussion of requirements for BA vs BFA or BA vs BS

- a. BS vs BA in Psychology
    - i. Hands on/applied not part of the BA
  - b. BA vs BFA
    - i. BFA and BA differences mandated by accrediting bodies
      - o BFA 78-81 hours (65% minimum for BM)
      - o BA 40ish hours encourage students to get minors, gen education
  - c. BS or BA
    - i. BA usually has a language component
    - ii. BS usually has more math
  - d. BSBA (BBA)
3. Curriculum design best practices
- i. Balancing course changes
    - o Additions with terminations
    - o Course rotation implications for extensive course options
      - i. Doug will provide a list of courses not offered for 2-3 years
  - ii. Preparing comprehensive justifications
    - o Industry needs
    - o Student demand
      - i. How is that demonstrated?
  - iii. Certificates with Industry Recognized Credentials
    - a. Certificates should be aligned with some IRC
    - b. How does it increase a student's marketability?
    - c. Stackable should also include IRC
2. Official syllabi for courses collection
- a. Course syllabi: official syllabi; Class syllabi: faculty specific/section specific
  - b. Open syllabi for student information
  - c. Course fees published for student information
  - d. Additional materials required for courses for student information
  - e. Many disclaimers on an open syllabus repository to indicate that this is a sample syllabus, syllabus may vary from class syllabus
  - f. Courses that have multiple sections every year should have a course syllabus to guide all faculty that teach it.

Meeting adjourned.